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## Application Requirements:

Applicants may apply at the beginning of their **MSII** year (**August 3<sup>rd</sup> deadline**) or spring of **MSII** year (**February 15<sup>th</sup> deadline**), and enter into a mentored experience guided by the structure of the Distinction Program. **MSIV** students must apply the semester before their anticipated date of graduation.

### Part A: Initial Application (see Application)

1. Student's Resume.
2. Copy of Unofficial Transcript.
3. Letter of Intent (1-2 pages).
  - a. Statement of problem or area of work to be completed.
  - b. Provide narrative description of what student intends to do and how it relates to humanism in medicine, ethics, or professionalism.
  - c. Should identify possible mentor, student site (if relevant) and timeframe for completing project proposal by deadline.
  - d. Must state how student plans to meet the 180 hour requirement, including timeline for taking electives and plan to complete service hours.
4. **Core Requirement Log**
5. **Upon review of the Initial Application** by the Humanities Distinction Committee, one of the discipline coordinators, relating to the applicant's area of concentration (Arts & Humanities, Community Service Learning, Global Health, or Medical Ethics) will notify the applicant of the Committee's decision regarding their application. At that time, **Final Application** action items (eg. **Grace Application or CSL Grant**) with accompanying deadlines will be communicated to the applicant.

### Part B: Final Application

1. Student's Personal Statement, detailing how a long-term, mentored experience in medical humanities will benefit the student, and the role the student will play in the described Capstone Project (1-2 pages). Must include a Mentoring Plan that:
  - a. Shows a logical progression from the student's prior research and training experiences to the training and research experiences that will occur during the Capstone Project.
  - b. Details the expectations the mentor has for the student regarding attendance at conferences or other educational activities, and how these activities will enhance the student's research experience.
2. All projects require a written proposal with the following elements included:
  - a. Specific aim(s).
  - b. Background and significance.
  - c. Project/Research Plan (maximum of five (5) pages, including bibliography), tailored toward the Capstone Project undertaken, e.g. for an Arts & Humanities Portfolio, detail the plan for how the portfolio pieces will be created, and the intended impact on the community.
    - i. Must also include a list of potential peer-reviewed journals for final submission.
  - d. Project/Research design and methods.
  - e. Potential barriers/alternative approaches.
  - f. Timeline for completion of the project.

- g. Signed approval by mentor.
  - h. For CSL and Global Health areas of concentration, the written proposal component will be satisfied by the Global Health GRACE application or CSL Grant Proposal application, which are strongly recommended.\*\*
    - i. \*\*GRACE application: <http://texashumanities.org/global-health-resources>
    - ii. \*\*CSL Grant Proposal application: <http://texashumanities.org/csifunding>
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